

BROADWAY2LA ACTING STUDIO

Safety Guidelines 2020

COVID-19 B2LA SAFETY GUIDELINES

Broadway2LA Acting Studio will be following the Ohio Department of Health's "COVID-19 Responsible Protocols" along with the governor's orders. The health and safety of our students is and always will be our focus as we work our way through this pandemic.

PROTOCOLS FOR OUR STUDIO:

1. **Require face coverings** for employees. We recommend face masks for our students when they are in and out of the classroom.
2. **Conduct daily health assessments** by employers and employees (self-evaluation) to determine if "fit for duty."
3. **Maintain good hygiene** at all times – hand washing, sanitizing and social distancing.
4. **Clean and sanitize** workplaces throughout workday and at the close of business or between shifts.
5. **Limit capacity** to meet **social distancing** guidelines.
 - Establish maximum capacity.
 - And, use appointment setting where possible to limit congestion.

CHANGES TO OUR KIDS, TEENS, AND ADULT DIVISIONS:

1. Parents of our students will be asked to drop off and either pick up after class or wait in our parking lot for the student to exit the building. Our secure drop off/pick up will be used for all of our classes where the teacher will meet the students at the main entrance.
2. Students will be asked to wear masks both coming in and exiting their classroom. Once the student is in place (socially distanced from one another) she/he may continue to wear masks or may remove them. We ask each parent to seek the advice of the child's pediatrician for recommendation for children wearing masks during physical activity and for parents to use that professional advice accordingly. Removed masks **MUST** be put in a plastic Ziploc bag brought in from home with the child's name clearly labeled on it.
3. Prior to entering the classroom students will be instructed to go thoroughly wash hands, then disinfect hands, and find assigned spots to sit. Students will not be permitted to huddle together as they once have but will be expected to continue to stay 6 feet apart at all times while entering and exiting the classroom.
4. Classes will be conducted as usual where actors will be allowed for six to eight feet of social distancing while sitting and performing!
5. Dublin Entrepreneurial Center (Class Location) - Increasing the cleaning crew to clean daily. This includes both our professional cleaning company as well as our office staff which will be cleaning the restrooms and common areas between all classes.
6. Small Class Size- Class size will be a maximum of 9 students plus the instructor – a total of 10 people per class.
7. Social Distancing- Each actor will be six feet apart to follow safe social distancing practices. Studios will all be properly marked off for 6-8 feet social distance between actors when they perform their scenes.
8. Masks- our instructors will be wearing masks throughout the class session.
9. Lysol/ Hand Sanitizer- We will have Lysol and hand sanitizers available throughout our sessions/classes.
10. If you or your child has been sick within the last 3 days prior to class, please do not send your child to class.

TAKE THE FOLLOWING ACTIONS WHEN A COVID-19 INFECTION IS IDENTIFIED:

- Immediately report employee or customer infections to the local health district.
- Work with local health department to identify potentially exposed individuals to help facilitate appropriate communication/contact tracing.
- Shutdown classroom for deep sanitation if possible.
- Professionally clean and sanitize site/location.
- Reopen in consultation with the local health department.